**\*\*\* The NPA 709 Planning Document, Version 1.0 was approved in Telecom Decision CRTC 2017-35. The following is an excerpt of that document which has been reformatted for ease of reference.\*\*\***

# JEOPARDY CONTINGENCY PLAN (JCP)

The RPC has developed the following JCP for inclusion in the PD for NPA 709. This JCP is based on the example contained in Appendix F to the Canadian NPA Relief Planning Guideline.

This JCP shall remain in effect until the Jeopardy Condition is suspended, or 66 days prior to the Relief Date.

In Telecom Notice of Consultation CRTC 2016-205 the Commission directed that any CO Code application to the CNA be accompanied by a letter, on company letterhead and signed by a company officer, justifying their request and certifying that the requested CO Code will be in-service within four (4) months of the date of that application.

During a Jeopardy Condition, CO Code Applicants shall submit all CO Code applications and related correspondence for the Jeopardy NPA to CRTC staff in addition to the CNA. The CNA shall only assign CO Codes from the exhausting NPA to a CO Code Applicant when instructed by CRTC staff.

The following measures shall be implemented in NPA 709 while a Jeopardy Condition is in effect.

1. Carriers and/or Telecommunications Service Providers (TSPs):
	1. shall age disconnected residential wireline telephone numbers for a maximum of two months;
	2. shall age disconnected wireless telephone numbers for a maximum of three months;
	3. shall age disconnected business wireline telephone numbers for a maximum of six months. Under special circumstances, the six month aging limit for business telephone numbers may be extended to twelve months, if required, to accommodate local directory publishing dates for high volume call-in applications (e.g., heavily advertised local business numbers such as radio talk shows, food ordering services, ticket sales, chat lines), or for numbers associated with public service emergency applications or for numbers advertised in directories for which customers have requested reference of calls;
	4. should work towards, and encourage existing customers, to either activate or return the reserved numbers to bring the reserved quantity down to a maximum of 10% of the quantity of numbers In-Service for that customer;
	5. shall not allow the quantity of reserved numbers to be increased by new reservation requests by existing customers to more than 10% of the quantity of numbers in service for that customer. In the case of new customers, number reservations shall be limited to 10% of the total quantity of telephone numbers being placed into service for that customer;
	6. shall not be permitted to obtain a new CO Code reservation;
	7. shall place all CO Codes assigned prior to the Jeopardy Condition being declared In-Service within three months of the effective date for CO Code activation in the network. If the CO Code is an Initial Code and the CO Code Holder can demonstrate that, due to circumstances beyond its control, the In-Service date has been delayed beyond the applicable timeframe, then the CNA may grant an extension of up to two months to the In-Service date. The CNA shall initiate reclamation procedures for all CO Codes that have not been placed In-Service within these timeframes unless CRTC staff provides a further extension.
2. For new applications for Initial Codes, each CO Code Holder shall certify that the CO Code will be activated in the network and placed In-Service within four months of the date of application for the Code. If the CNA does not receive a Part 4 Form within this timeframe, confirming that the CO Code has been placed In-Service, the CNA will initiate reclamation measures. If the CO Code Holder can demonstrate that, due to circumstances beyond its control, the In-Service date has been delayed not more than six months from the original application date, then the CNA may grant an extension to the In-Service date, so long as the In-Service date is not more than six months beyond the original application date. If the In-Service date has been delayed more than six months from the original application date, then the CNA shall reclaim the Code unless CRTC staff provides a further extension.
3. When applying for an Additional Code for Growth, a CO Code Holder who is submitting a Part 1 Form and Appendix B worksheet shall also submit a completed Supplementary Form for a Growth CO Code Application (attached) which certifies and/or provides the following information for the specific switching entity/POI and Exchange Area when the Growth CO Code is being requested in a Jeopardy Condition:
	1. certification that all held telephone numbers have been released;
	2. certification that reserved numbers do not exceed ten percent of the total quantity of numbers as defined in Appendix G of the Canadian CO Code (NXX) Assignment Guideline;
	3. certification that each reseller/dealer had been advised of the Jeopardy Condition and the requirement that they would only be allocated additional numbers during the Jeopardy Condition on the provision to the CO Code Holder of written confirmation that their number inventory has been reduced to an amount less than two times the highest quantity of customer numbers assigned in any month during the previous 12 months. Additional numbering resources will only be provided by the CO Code Holder to the reseller/dealer to the extent that the reseller's/dealer's inventory can only increase up to a maximum of three months' inventory;
	4. confirmation that the Part 1 form submitted with the application has the Jeopardy Condition box in section 1.6 checked to certify that the existing CO Codes are projected to exhaust within 4 months of the date of application, and that the months-to-exhaust is documented on an Appendix B submitted to the CNA;
	5. a completed Telephone Number Utilization Report for the applicable switching entity signed by both a company officer and the company’s authorized representative;
	6. confirmation that the requested Growth CO Code was forecasted in the April 2016 J-NRUF or an explanation as to why it was not is attached; and
	7. confirmation that the requested Growth CO Code will be placed In-Service within four months of the date of assignment.
4. Any CO Codes for growth assigned after the implementation of this JCP must be activated in the network and placed In-Service within four months of assignment. In the event that a CO Code Holder is unable to place the CO Code In-Service within four months of the date of assignment, the CO Code Holder must return the assigned CO Code or submit a written request for extension to the CNA. Such written requests must include documentation explaining the reason(s) for the missed date and proposing the new In-Service date. If the explanation includes reasons beyond the control of the CO Code Holder, the CNA may extend the In-Service date a maximum of one month. If the CO Code Holder does not place the CO Code In-Service within the one-month extension, the CNA shall initiate the reclamation process at the end of the one-month extension unless CRTC staff provides a further extension.
5. A Carrier that has multiple switching entities within an Exchange Area shall examine the possibility of, and implement where feasible, number sharing between those switches as a potential method to delay requirements for additional CO Codes.
6. The CNA will request two versions of the J-NRUF input from all current and prospective CO Code Holders quarterly until three (3) months before relief is provided.
	1. The forecasted quantities in Version 1 should be the same as or lower than the April 2016 J‑NRUF input submitted by CO Code Holders for the period up to 66 days prior to the Relief Date. CO Code Holder forecasts may reflect an increase in demand in the period subsequent to the Relief Date.
	2. Version 2 will reflect the actual demand required by the CO Code Holder's current business plan and will be provided for information purposes only.
7. The CNA will compare the initial J-NRUF input to the recent NRUF inputs, to assess forecasting trends. The CNA shall monitor all inputs and shall test them for reasonableness in consultation with the Carrier. If the CNA is dissatisfied with the reasonableness, or the rationale provided for the deviations, then the matter will be referred to CRTC staff.
8. The CNA will request subsequent J-NRUF input from all current and prospective CO Code Holders quarterly until 3 months before relief is provided.
9. A CO Code Applicant must have submitted a completed J-NRUF to the CNA before the CNA may assign a CO Code to that CO Code Applicant.
10. If a CO Code applicant wishes to request more CO Codes than it identified in its April 2016 J‑NRUF forecast or initial J‑NRUF, the CO Code Applicant should discuss the matter with the CNA. If the CO Code Applicant wishes to proceed with the request, the CO Code Applicant will forward the request and revised forecast to CRTC staff and the CNA for consideration.
11. The CO Codes identified in the NPA 709 CO Code Inventory Chart as “Assignable CO Codes in a Jeopardy Condition” will be assigned in the order determined by the RPC after all CO Codes which are “Available for Assignment as of [day month year]” have been assigned.
12. After each J-NRUF, the CNA shall provide CRTC staff, the RPC and CSCN participants with a report providing an updated NPA 709 CO Code Inventory Chart for the NPA in jeopardy as well as the aggregate results of the most recent J-NRUF.
13. Exceptional issues or concerns may be referred by the CNA, or by individual entities (with a courtesy copy to the CNA), to CRTC staff for resolution.
14. In a situation where the Relief Date is on or after the PED, the quantity of CO Codes that may be assigned to a CO Code Applicant prior to the end of the Jeopardy Condition (i.e., 66 days prior to the Relief Date) shall be limited to the quantity forecast by the CO Code Applicant in its April 2016 J-NRUF (if no previous NRUF has been submitted, then the previous forecast will be deemed to be zero codes). When making requests to obtain CO Codes prior to the end of the Jeopardy Condition (i.e., 66 days prior to the Relief Date), the CO Code Applicant may change the Exchange Area or the month when the CO Code assignment is required, provided a new J-NRUF and explanation accompanies the application. The control imposed by this option may be relaxed if subsequent J-NRUFs defer the PED to after the Relief Date. CO Codes that become available for assignment due to future reduced demand from other current and prospective CO Code Holders may be assigned at the discretion of CRTC staff.
15. If the CNA determines that the implementation of the JCP has not extended the Projected Exhaust Date of the NPA beyond the Relief Date, the CNA will consult with CRTC staff and further CO Code conservation and assignment procedures may be ordered by the Commission (e.g., rationing, lottery, etc.).
16. In this instance, the CRTC has directed the CNA to set aside two (2) CO Codes for Initial Code assignments exclusively for New Entrants. [[1]](#footnote-1) These CO codes shall remain unassigned, other than to new entrants, for a period of two years after the introduction of the new area code in Newfoundland and Labrador or until the pool is depleted, whichever occurs first. Each new entrant may only request one CO code from the available pool.

If all other available CO Codes in the exhausting NPA have been assigned, CRTC staff may make some or all of the CO Codes in the set-aside pool available for assignment to any entity for any purpose.

Supplementary form for a Growth CO Code Application – Page 1 of 2 – Telephone Number Utilization Report

This form is required with each request for an Additional Code for Growth in an NPA where a Jeopardy Condition is in effect. It should be submitted to the CNA together with the Part 1 and Appendix B forms that are required for an application for an Additional Code for Growth. See the Part 1 form for information on how and where to submit the form.

I hereby certify that the following information is true and accurate to the best of my knowledge and has been prepared in accordance with Special Conservation Procedures for a Jeopardy Condition contained in the Canadian NPA Relief Planning Guideline or the applicable approved Jeopardy Contingency Plan.

Name & Signature of Authorized Representative of Code Holder Title Date

Name & Signature of Company Officer (see item 4 of this JCP) Title Date

Contact information: Entity Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Contact Name: \_\_\_\_\_\_\_\_\_\_\_\_\_

 Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ City, Province, Postal Code: \_\_\_\_\_\_\_\_\_\_\_\_\_

 Telephone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Facsimile: \_\_\_\_\_\_\_\_\_\_\_\_\_

 E-mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Switch Identification (Switching Entity/POI) CLLI: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Exchange Area: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

For the above Switch Identification and Exchange Area for which a Growth CO Code is requested:

 [ ]  I certify that all held telephone numbers have been released

 [ ]  I certify the total quantity of reserved numbers does not exceed ten percent (10%) of the total quantity of telephone numbers as defined in Appendix G of the Canadian CO Code (NXX) Assignment Guideline

 [ ]  I certify that each reseller/dealer has been advised of the Jeopardy Condition and the requirement that they would only be allocated additional numbers during the Jeopardy Condition on the provision to the CO Code Holder of written confirmation that their number inventory has been reduced to an amount less than two (2) times the highest quantity of customer numbers assigned in any month during the previous twelve (12) months. Additional numbering resources will only be provided by the CO Code Holder to the reseller/dealer to the extent that the reseller's/dealer's inventory can only increase up to a maximum of three months' inventory.

 [ ]  The Part 1 form submitted with the application has the Jeopardy Condition box in section 6 checked (this certifies that the existing CO Codes are projected to exhaust within four (4) months of the date of the application or within the period specified in an approved Jeopardy Contingency Plan, and that the months-to-exhaust is documented on an Appendix B submitted to the CNA).

 [ ]  The Telephone Number Utilization Report on page 2 of this form has been completed.

 [ ]  The requested Growth CO Code was forecasted in the most recent NRUF, or an explanation as to why it was not is attached.

 [ ]  The requested Growth CO Code will be placed In-Service within four (4) months of the date of assignment.

**Supplementary Form for a Growth CO Code Application – Page 2 of 2 – Telephone Number Utilization Report**

Use Arial 9 to complete this form. (Note: If the spreadsheet below does not show on your display, please change the Work view to "Print Layout" or "Reading Layout")



Remarks: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**NPA 709 CO Code Inventory Chart**

The following chart and the instructions it contains will apply in NPA 709 in a Jeopardy Condition.

The chart below lists quantities of CO Codes unassignable prior to a Jeopardy Condition, CO Codes that become assignable in a Jeopardy Condition, and CO Codes in NPA 709 assigned and In‑service as of 11 October 2016. The CO Codes that become assignable in a Jeopardy Condition shall only be made available for assignment when all other available CO Codes have been assigned in the order listed below.

|  |  |  |
| --- | --- | --- |
|  |  | **Quantity** |
| **A** | **Total CO Codes in NPAs 709** **(NXX format)** | **800** |
|  |
| **B** | **CO Codes unassignable prior to a Jeopardy Condition** |  |
| N11 Service Codes (211, 311, 411, 511, 611, 711, 811, 911) | 8 |
| Special Use Codes (555, 950 & 976) | 3 |
| Home NPA Code(s) (709) | 1 |
| Current Neighbouring NPA Codes (418, 581) | 2 |
| Future Geographic NPA Codes (354, 367, 382, 387, 474, 487, 568, 871, 879, 942) (Note 1) | 10 |
| Plant Test Codes (958 & 959) | 2 |
| Special 7-digit Dialling Codes (310, 610 & 810) | 3 |
| CO Codes set aside for Initial Codes for New Entrants only | 2 |
| 9-1-1 Misdial Codes (912, 914 & 915) | 3 |
| **Total B** | **34** |
|  |
| **C** | **CO Codes assignable prior to a Jeopardy Condition (C=A-B)** | **766** |
|  |
| **D** | CO Codes unassignable prior to a Jeopardy Condition that become assignable in a Jeopardy Condition: |  |
| Future Canadian Geographic NPA Codes (354, 367, 382, 387, 474, 487, 568, 871, 942) (Note 2) | 9 |
| Current Neighbouring NPA Codes (assign CO Code 418 and 581, in the Eastern portion of NPA 709) (Note 3) | 2 |
| 911 Misdial Codes (912, 914 & 915) | 3 |
| **Total D** | **14** |
|  |
| **E** | **Assignable CO Codes in a Jeopardy Condition (E=C+D)** | **780** |
| **F** | **Assigned CO Codes as of 11 October 2016** | **536** |
| **G** | **Net CO Codes available for assignment as of 11 October 2016 without a Jeopardy Condition (G=C-F)** | 230 |
| **H** | **Net CO Codes available for assignment as of 11 October 2016 in a Jeopardy Condition (H=E-F)** | 244 |

**Notes:**

1. 14 out of a total 24 Future Canadian Geographic NPAs are already assigned or assignable as CO Codes in NPA 709
2. CO Codes 354, 367, 382, 387, 474, 487, 568, 871, and 942 should become assignable in a Jeopardy Condition. CO Code 879 might not become assignable even in a Jeopardy Condition as it has been set aside in accordance with Telecom Decision CRTC 2010-784 as the Relief NPA for NPA 709.
3. In an extreme Jeopardy Condition (i.e., when the Projected Exhaust Date is earlier than the Relief Date), the 2 CO Codes corresponding to current Neighbouring NPA Codes (418 and 581) may be made assignable in certain portions of NPA 709 with CRTC staff approval.
1. For the purposes of this document, a New Entrant is an entity who, at the time of its first request for the assignment of CO code(s) in an NPA, does not provide any telephony services and does not hold any CO codes within the boundaries of the exhausting NPA. [↑](#footnote-ref-1)