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**21 November 2017**

**NPA 506 Relief Planning Committee Meeting**

**Conference Call**

**Conference Bridge:** David Comrie – Leidos Canada (CNA)

Glen Brown – Leidos Canada (CNA)

Fiona Clegg – Leidos Canada (CNA)

Bill Barsley – TELUS

Gerry Thompson – Rogers Communications

Leslie Miklos – Fairpoint Communications

Alanna Pierce - Fairpoint Communications

George Guerra – AT&T

Daniel Morrison – Bell Canada

Victoria Ebejer – Rogers Communications

Olena Bilozerska – TELUS

Kim Brown – Bragg/Eastlink

Joseph Cabrera – CRTC Staff

**Welcome:**

Glen Brown welcomed the attendees and each of the participants introduced themselves. He noted that the purpose of this call is to review the changes to the NPA 506 Relief Planning Document and Relief Implementation Plan that were drafted by the NPA 506 RPC during the face-to-face meeting held September 12-14, 2017.

**Action Item Review:**

1. The CNA will provide an updated CNA CO Code inventory chart and Distribution List for the Planning Document to the RPC Secretary as of the date of the Planning Document **(Completed 20 September 2017)**.
2. The RPC Secretary will send out a meeting invite once the PD and RIP have been posted for review for an NPA 506 RPC Conference Call to discuss the draft Planning Document and Relief Implementation Plan on 21 November 2017 from 13:00 to 15:00 Eastern **(Completed 20 September 2017)**.
3. The RPC Secretary will include an updated distribution list prior to posting the draft Planning Document **(Completed 20 September 2017)**.
4. The RPC Secretary will send out an email to the NPA 506 distribution list asking companies to identify representatives for the NITF and CATF and notify them of the obligation to provide a representative and the requirement to submit progress reports to either the task force chairs or CRTC staff **(Completed 20 September 2017)**.
5. The RPC Secretary will search the document to attempt to make sure “dialling” and “dialled” or other conjugations are spelt with 2 “L”s **(Completed 20 September 2017)**.
6. The RPC Secretary will send an email to the Carriers that currently have resources in NPA 506 asking if they want an NPA relief test code **(Completed 19 September 2017)**.

**Discussion**

Glen Brown asked if the group needs to go through the documents that were posted or can we just decide whether or not to accept them.

Dan Morrison asked if the group could look at item 24 in the Relief Implementation Schedule.

Glen Brown noted that the communication campaign can only begin once the Commission Decision has been released.

Dan Morrison is wary of having a 3 year period for a communication campaign.

Olena Bilozerska noted that her concern is that the change in forecast that moved the PED out so significantly could happen in the opposite direction and worries about moving everything out.

Gerry Thompson noted that the budget for the companies for 2018 is mostly done at this point and includes the costs for these items.

Kim Brown agreed with Gerry Thompson and Olena Bilozerska.

George Guerra noted that the things he would look out for is if the timeline is too long, your campaign can get stale. Another option is to add some sort of trigger, maybe based on code availability.

Glen Brown asked if Dan Morrison had any thoughts based on the comments from the other participants.

Dan Morrison suggested moving the start dates for some of the communication campaign related items.

The group reviewed some of the items in the Relief Schedule.

Glen Brown asked if it was worth waiting for the next round of NRUF results given that there are some significantly large windows in the Relief Schedule to consider or does the group want to continue to work through the schedule.

Dan Brown noted that it might be worth waiting for the next round of NRUF results. Gerry Thompson agreed. Olena Bilozerska agreed. Kim Brown agreed. George Guerra agreed. Joe Cabrera had no objections.

Agreement was reached to post the minutes from this meeting but leave the Planning Document unmodified on the RPC page.

Action Item: The CNA will update the NPA 506 Planning Document with the new exhaust dates once the January 2018 R-NRUF results have been released based on the new R-NRUF results.

Action Item: The industry will update the schedule and other sections, as appropriate, in the Planning Document and Relief Implementation Plan after the CNA has posted an updated version based January 2018 R-NRUF results.

All participants agreed with the approach.

Glen Brown thanked the participants.

**Summary of Agreements Reached**

1. Agreement was reached to post the minutes from this meeting but leave the Planning Document unmodified on the RPC page.

**Summary of Action Items**

1. The CNA will update the NPA 506 Planning Document with the new exhaust dates once the January 2018 R-NRUF results have been released based on the new R-NRUF results.
2. The industry will update the schedule and other sections, as appropriate, in the Planning Document and Relief Implementation Plan after the CNA has posted an updated version based January 2018 R-NRUF results.

**Attachments**



Draft NPA 506 Planning Document



Draft NPA 506 Relief Implementation Plan